

MINUTES OF THE REGULAR MEETING OF COUNCIL
 FOR THE RURAL MUNICIPALITY OF LAKE LENORE NO. 399
 HELD IN THE COUNCIL CHAMBER OF THE RM ADMINISTRATION OFFICE AT 200 MAIN ST IN ST. BRIEUX, SK
 THURSDAY, DECEMBER 7, 2023

PRESENT: Jean Kernaleguen (Reeve)
 Eric Davis (Div.1 Councillor)
 Mark Schemenauer (Div.2 Councillor)
 Kevin Abel (Div.3 Councillor)
 Shawn Blandin (Div.5 Councillor)
 Phillip Gallays (Div.6 Councillor)
 Kelsey Dutka (Administrator)

ABSENT: Allan Lefebvre (Div. 4 Councillor)

ORDER: Reeve Kernaleguen called the meeting to order at 13:01.

Minutes

165/2023 GALLAYS:

THAT the minutes of the November 14, 2023 regular meeting of council be adopted as presented.

Carried

List of Accounts

166/2023 DAVIS:

THAT electronic payments numbered 20230399 to 20230411, cheques numbered 8392 to 8412 and payroll as presented, totalling \$110,070.34 as outlined in the list of accounts attached hereto forming part of these minutes, be approved and payments authorized.

Carried

Financials

167/2023 GALLAYS:

THAT the financial statement and bank reconciliation for November 2023 be accepted as information and filed.

Carried

MRS Declaration

168/2023 SCHEMENAUER:

THAT the Council for the Rural Municipality of Lake Lenore No. 399 confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- a) Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- b) In good standing with respect to the reporting and remittance of Education Property Taxes;
- c) Adoption of a Council Procedures Bylaw;
- d) Adoption of an Employee Code of Conduct; and
- e) All members of council have filed and annually updated their Public Disclosure Statements, as required; and

THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried.

Rodney Serhan met with Council from 13:15 to 13:39 to discuss graders.

CTP Declaration

169/2023 BLANDIN:

THAT the Reeve and Administrator be authorized to sign and return the 2023 Statutory Declaration for CTP Incremental Maintenance.

Carried.

Council Remuneration

170/2023 DAVIS:

THAT the Council Remuneration remain the same for 2024.

Carried.

Terry Byrne met with Council from 13:43 to 13:51 to discuss irrigation and request to work in the municipal ditch.

Dean Crozon met with Council from 14:14 to 14:18 to discuss various concerns.

Closed Meeting

171/2023 KERNALEGUEN:

BE IT RESOLVED THAT this meeting be closed to the Public for the purpose of discussing personnel concerns. (14:34)
 [MA 120 / LA FOIP 16]

Carried

Council reconvened an open meeting at 15:18

Carried.

Peter Huculak met with Council from 15:18 to 15:46

AD 52

Closed Meeting

172/2023

SCHEMENAUER:

BE IT RESOLVED THAT this meeting be closed to the Public for the purpose of discussing personnel concerns. (15:47)
[MA 120 / LA FOIP 16]

Carried

Administrator Dutka left the council chamber at 16:10; all members of council remained in the chamber.
Council reconvened an open meeting at 16:35, at which time Administrator Dutka returned to the council chamber.

Carried.

Wages 2024

173/2023

GALLAYS:

THAT the Wage Budget presented for 2024 be approved as presented and that the following wages be set effective January 1, 2024:

Kelsey Dutka (Salary): \$69,615 + stat pay when holidays occur as per Res #13/2023

Peter Huculak (Salary): \$96,000

Eldon Struck: \$33.50/hr

Henry Guenther: 29:00/hr

Lynsi Parkin: \$26.00/hr

And the seasonal employee & summer student wages be set upon hiring.

Carried.

Meeting Dates

174/2023

SCHEMENAUER:

BE IT RESOLVED THAT the 2021 regular meetings of council be scheduled as listed below:

January 10, 2024 @ 13:00

February 14, 2024 @13:00

March 06, 2024 @ 13:00

April 10, 2024 @ 13:00

May 08, 2024 @ 08:00

June 12, 2024 @ 08:00

July 04, 2024 @ 08:00

August 07, 2024 @ 08:00

September 11, 2024 @ 08:00

October 09, 2024 @ 08:00

November 13, 2024 @ 8:00 OR 13:00

December 11, 2024 @ 13:00

Carried.

Insurances

175/2023

DAVIS:

THAT the following SARM insurance policies be continued for 2024:

Fidelity Bond - \$50,000

Excess Liability Insurance - \$2 million

Carried.

2023 Payables

176/2023

BLANDIN:

THAT the Administrator and one of the Reeve or Deputy Reeve be authorized to pay all 2023 accounts as they come due AND THAT the Administrator present the list of accounts paid at the January 10, 2024 regular meeting of council.

Carried.

Lease Land

177/2023

DAVIS:

THAT the Council for the RM of Lake Lenore approve the application to purchase agriculture lease land on Parcel 1 NE 25-41-20 W2, AND THAT the Administrator be authorized to sign the approval form.

Carried.

Approach Application

178/2023

ABEL:

THAT the application for an approach on NE 26-40-21 W2 be approved.

Carried.

CN Rail Request

179/2023

SCHEMENAUER:

THAT the Council for the RM of Lake Lenore No. 399 approves the request from CN Railway to operate their 3 axle Boomtruck with a steer weight of 8200 kg, drive weight of 17000 kg and a max GVW of 25,200 kg on the municipality's roads to access the rail lines, AND THAT this approval be valid for three years with an end date of December 31, 2026, where CN Rail will be required to request new approval.

Carried.

180/2023

DAVIS:

THAT the RM OF LAKE LENORE NO.399 appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadovorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers, AND THAT, That the RM OF LAKE LENORE NO.399 appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kara Lindal is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

181/2023

DAVIS:

THAT the RM OF LAKE LENORE NO.399 appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadovorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers, AND THAT That the RM OF LAKE LENORE NO.399 appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried.

182/2023

GALLAYS:

THAT Blue Sky Developments Inc. be informed that the Council for the RM of Lake Lenore No. 399 will continue with the abatement of the municipal portion of the property taxes on unsold lots in their respective developments for 2024 in accordance with Resolution Numbers 16/2019 and 62/2019 respectively.

Carried.

183/2023

SCHEMENAUER:

THAT the Council for the RM of Lake Lenore No. 399 acknowledges and accepts the custom work request for ridging along HWY 368 from the Ministry of Highways, AND THAT the RM charges \$250/hr for the work to be carried out upon permission from the applicable landowners.

Carried.

184/2023

DAVIS:

THAT the RM of Lake Lenore join the Saskatchewan Rural Crime Watch Association at the annual cost of \$50.00

Carried.

185/2023

DAVIS:

THAT the following list of correspondence be accepted as read, dealt with, and filed:

REACT September Minutes
APAS Resolutions 2023
SRWCA Membership
St. James Community Hall Letter

NCTPC September Minutes
ConEx Quote for Graders
Gravel Pile Measurements 2023

Carried.

186/2023

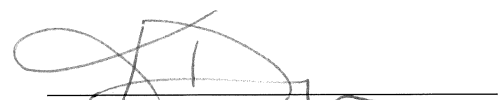
SCHEMENAUER:

THAT this meeting be adjourned. [17:39]

Carried.



Reeve / Meeting Officer



Administrator / Meeting Recorder