

**Rural Municipality of Lake Lenore No. 399**

**Policy No. GG-2020-100**

**Council Remuneration**

**December 7, 2022**

Subject:	Council Remuneration
Type:	General Government [Council]
Authority:	Approved by Council: Resolution Numbers 262/2020 and 263/2020
Amended	Resolution Number 171/2022

**Council Remuneration**

**Regular Council Meetings**

Council members shall receive a remuneration of \$225.00 plus mileage from their respective place of residence at a rate of \$0.75 per kilometre [\$1.20 per mile] for each regular council meeting in attendance.

No council member who leaves a regular meeting before it is adjourned shall receive credit, remuneration, or mileage for attending the meeting unless the member requests at the start of the meeting to be granted credit for attendance even though the member must leave the meeting early and the rest of council approves the request by resolution.

**Special Council Meetings**

Council members shall receive a remuneration of \$225.00 plus mileage from their respective place of residence at a rate of \$0.75 per kilometre [\$1.20 per mile] for each special meeting of council in attendance that lasts for three hours or longer, or \$125.00 per special meeting of council that is less than three hours in length.

No council member who leaves a regular meeting before it is adjourned shall receive credit, remuneration, or mileage for attending the meeting unless the member requests at the start of the meeting to be granted credit for attendance even though the member must leave the meeting early and the rest of council approves the request by resolution.

**Committee Meetings**

Council members shall receive a remuneration of \$225.00 plus mileage from their respective place of residence at a rate of \$0.75 per kilometre [\$1.20 per mile] for each committee meeting in attendance that lasts for three hours or longer, or \$125.00 per committee meeting that is less than three hours in length.

**Public Works Supervision**

Council members shall receive a remuneration of \$30.00 per hour plus mileage at a rate of \$0.75 per kilometre [\$1.20 per mile] for supervision of public works, including checking roads for problem areas, contractor consultations on projects, meetings with ratepayers over road concerns, etc.

**Office Supervision**

The reeve shall receive a remuneration of \$56.25 per week [\$225.00 per month] for office supervision, plus mileage at a rate of \$0.75 per kilometre [\$1.20 per mile].

Where the reeve is unable to fulfill his/her office supervision duties, the deputy reeve shall receive the remuneration for those weeks.

**Convention**

Council members shall receive a remuneration of \$225.00 plus mileage at a rate of \$0.75 per kilometre [\$1.20 per mile] for each full day in attendance at SARM conventions. Council members are expected to use as few vehicles as possible to attend the conventions.

The municipality shall pay accommodation and meal expenses for appointed and visiting delegates to attend the SARM conventions. Where council members pay for these expenses themselves, the council members shall submit the receipts to Administration for reimbursement at the next regular meeting of council. A debit or credit card slip is not sufficient evidence of a receipt, unless the slip includes a breakdown of the charges, GST, and PST.

**Logs**

Council members must keep a log of the time spent attending such meetings and performing public works supervision and the mileage incurred. A detailed listing must be submitted to Administration for issuance of remuneration.

**Issuance of Remuneration**

Remuneration for meeting/convention attendance, supervision, and mileage shall be issued after each regular meeting of council for those Logs that have been submitted to Administration. Deductions for CPP and income tax will be made for the full year on the December remuneration payment, unless otherwise requested by each council member.

Reimbursement for accommodation, meal, and other expenses shall be issued at the next regular meeting of council following submission of the receipts to Administration.

Document Revision History:

Document Title	Revision Date	Approved By
Policy No. GG-2020-100 Council Remuneration	December 09, 2020	Council, Res# 262/2020 & 263/2020
Policy No. GG-2020-100 Council Remuneration	December 07, 2022	Council Res# 171/2022