

MINUTES OF THE REGULAR MEETING OF COUNCIL  
FOR THE RURAL MUNICIPALITY OF LAKE LENORE NO. 399  
HELD IN THE COUNCIL CHAMBER OF THE RM ADMINISTRATION OFFICE AT 200 MAIN ST IN ST. BRIEUX, SK  
TUESDAY, JANUARY 14, 2025

**PRESENT:** Shawn Blandin (Reeve)  
Dean Crozon (Div.1 Councillor)  
Reg Prodahl (Div.2 Councillor)  
Kevin Abel (Div.3 Councillor)  
Allan Lefebvre (Div. 4 Councillor)  
Daniel Perrot (Div.5 Councillor)  
Phillip Gallays (Div.6 Councillor)  
Lynsi Parkin (Acting Administrator)

**ABSENT:**

**DELEGATES:** Foreman Huculak from 9:00-10:09 to discuss Foreman’s report and public works.  
Eldon Struck, Henry Guenther, and Sheldon Weber from 9:29-10:09 to discuss public works.

**ORDER:** Reeve Blandin called the meeting to order at 9:00.

Special Minutes

**01/2025 ABEL:**  
THAT the Special Meeting minutes for December 2024 be approved as presented.

Carried.

Regular Minutes

**02/2025 PERROT:**  
THAT the Regular Meeting minutes for December 2024 be approved as presented.

Financial Statement

**03/2025 CROZON:**  
THAT the financial statement for December 2024 be approved as presented.

Carried.

Bank Reconciliation

**04/2025 LEFEBVRE:**  
THAT the bank reconciliation for December 2024 be accepted as presented.

Carried.

Accounts for Approval

**05/2025 BLANDIN:**  
THAT electronic payments numbered 20240601 to 20240616 for a total of \$90,251.57, cheques numbered 8683-8709 for a total of \$235,236.52, and payroll batches 2024-26 and Payroll 2024 Bonus for a total of \$11,399.50 as presented, for a grand total of \$336,887.59 as outlined in the list of accounts attached hereto forming part of these minutes, be approved and payments authorized.

Carried.

Bylaw 07/2024

**06/2025 GALLAYS:**  
THAT Bylaw No. 07/2024, being a bylaw to amend Bylaw No. 4/2015, be given a second reading.

Carried.

Bylaw 07/2024

**07/2025 CROZON:**  
THAT Bylaw No. 07/2024, being a bylaw to amend Bylaw No. 4/2015, be given a third and final reading.

Carried.

Invitational Tender To Haul Gravel

**08/2025 ABEL:**  
THAT council approve administration to send out the presented Invitational Gravel tender to haul and spread road gravel on RM roads in 2025 to the list of haulers approved by council AND THAT the tenders be opened at a special meeting on March 3, 2025.

Carried.

ConTec RMA

**09/2025 CROZON:**  
THAT council approve CONTEC to use rock trucks on the designated route requested to remove dirt and clay and haul to the Town of St. Brieux Lagoon site AND THAT they enter into a Road Maintenance Agreement with the RM of Lake Lenore.

Carried.

ARM Convention

**10/2025 BLANDIN:**  
THAT council approve the expense and hotel stays for all council members and all office staff to attend the SARM Convention in March 2025 AND THAT all public works staff be allowed to attend the trade show for one day.

Carried.

Funding Request St. Brieux School

**11/2025 CROZON:**  
THAT council approve the funding request from St. Brieux School in the amount of \$250.00 to be used for their mental health day.


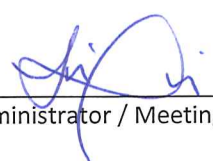
Carried.

Councillor Lefebvre left the chambers at 12:35.

WCB

**12/2025 PERROT:**  
THAT council approve the WCB 2025 rates for council to be set at the minimum coverage.

Carried.

Authorize Accts Receivable	13/2025	<b>PRODAHL:</b>  THAT council approve the transfer of unpaid invoices at December 31, 2024 to be added to the tax of the property for which the invoice is to be collected upon.	Carried.
Correspondence	14/2025	<b>ABEL:</b> THAT council acknowledges the following list of correspondence: SAMA – A look ahead to Revaluation RCMP monthly report December	Carried.
St. Brieux Manor	15/2025	<b>PERROT:</b> THAT council approve administration to send a breakdown of the cost of \$500.00 of custom work and equipment supplied to the St. Brieux Manor AND THAT the cost of that custom work be donated.	Carried.
In Camera	16/2025	<b>BLANDIN:</b> THAT council move to an in-camera session to discuss personnel performance. [LA FOIP 16(1)(b)]	Carried.
Council went in camera at 12:59. Council reconvened the regular meeting at 13:15. No persons entered or left the chambers.			
Wages	17/2025	<b>CROZON:</b> THAT council approves the following wage increases effective immediately: Shania Unruh - \$24/hr Sheldon Weber - \$30/hr Eldon Struck - \$34/hr Henry Guenther - \$34/hr	Carried.
Pay Scale	18/2025	<b>GALLAYS:</b> THAT council approve the following pay scales to be added to the Personnel Policy: <ul style="list-style-type: none"> <li>a) Seasonal Mower Operator: \$21-25/hr</li> <li>b) Office Assistant: \$21-25/hr</li> </ul>	Carried.
Adjourn	19/2025	<b>ABEL:</b> THAT this meeting be adjourned. [13:51]	Carried.
		 _____ Reeve / Meeting Officiant	 _____ Administrator / Meeting Recorder