

MINUTES OF THE REGULAR COUNCIL MEETING OF  
THE RURAL MUNICIPALITY OF LAKE LENORE NO. 399  
HELD IN COUNCIL CHAMBERS AT 200 MAIN STREET, ST. BRIEUX, SASKATCHEWAN  
WEDNESDAY, JANUARY 15, 2020

**PRESENT:** Jean Kernaleguen, Reeve  
Eric Davis, Councillor Division 1  
Mark Schemenauer, Councillor Division 2  
Kevin Abel, Councillor Division 3  
Derrick Wilson, Councillor Division 4 (arrived late as indicated)  
Shawn Blandin, Councillor Division 5  
Phillip Gallays, Councillor Division 6

**ABSENT:**

**STAFF:** Jolynne Gallays, Administrator

**ORDER:** Reeve Kernaleguen called the Regular Meeting to order at 13:06.

<i>Minutes of Previous Meeting</i>	001/2020	COUNCILLOR DAVIS:  BE IT RESOLVED THAT the minutes of the December 11, 2019 Regular Meeting of Council be approved as presented.  Carried.
<i>2019 Accounts for Approval</i>	002/2020	COUNCILLOR SCHEMENAUER:  BE IT RESOLVED THAT cheques numbered 7218 to 7245 totalling \$59,480.20 as outlined in the List of Accounts for Approval attached to and forming part of these minutes be approved, AND THAT Payroll and Electronic Fund Transfers totalling \$118,817.91 be ratified.  Carried.
<i>2020 Accounts for Approval</i>	003/2020	COUNCILLOR GALLAYS:  BE IT RESOLVED THAT cheques numbered 7246 to 7250 totalling \$35,527.20 as outlined in the List of Accounts for Approval attached to and forming part of these minutes be approved, AND THAT Payroll and Electronic Fund Transfers totalling \$7,663.92 be ratified.  Carried.
		Councillor Wilson arrived. (13:15)
<i>Financials</i>	004/2020	COUNCILLOR BLANDIN:  BE IT RESOLVED THAT the Financial Statement and Bank Reconciliation for the period ending December 31, 2019 be accepted as information and filed AND THAT it be noted that these statements do not reflect the final numbers for 2019 as not all journal entries have been completed.  Carried.
		Outside employee Gord Dosch met with Council at 13:42.
<i>In Camera Session</i>	005/2020	REEVE KERNALEGUEN:  BE IT RESOLVED THAT we go in camera for the purpose of discussing personnel concerns. (13:42)  Carried.

Initial Initial  
SK JH

Council resumed a public meeting at 13:58, at which time Employee Dosch left the meeting.

Outside employee Pete Huculak met with Council at 14:03.

- In Camera Session*      006/2020      REEVE KERNALEGUEN:  
BE IT RESOLVED THAT we go in camera for the purpose of discussing personnel concerns. (14:03)  
Carried.
- Council resumed a public meeting at 14:47, at which time Employee Huculak left the meeting.
- Winter Road Maint Training*      007/2020      COUNCILLOR SCHEMENAUER:  
BE IT RESOLVED THAT the Administrator make arrangements with Evolution Training for Winter Road Maintenance Training for both grader operators (Dosch and Huculak), the Administrator, and all members of Council who are available, for a quoted price of \$800 per operator and \$200 per Council member/Admin.  
Carried.
- Title Transfer Request*      008/2020      COUNCILLOR ABEL:  
BE IT RESOLVED THAT the R.M. of Lake Lenore #399 retain title to the road allowance Parcel No. 133299591 and land Parcel No. 146211421 on NE-08-42-19-w2.  
Carried.
- Discretionary Use Request*      009/2020      COUNCILLOR SCHEMENAUER:  
BE IT RESOLVED THAT in consultation with the Developer of Cross Country Lane on 06-Jan-2020, who stipulated that no harmful/caustic materials may be stored on Parcel A Plan 203335512, the Council for the R.M. of Lake Lenore #399 has no objections to the proposed business venture submitted for Parcel A Plan 203335512.  
Carried.
- NCTPC Workshop*      010/2020      COUNCILLOR ABEL:  
BE IT RESOLVED THAT Admin. Gallays, Admin. Asst. Dube, and any available Council members may attend the "Getting to Outcomes" NCTPC workshop being held at 10:00 a.m. on February 27, 2020 at the Birch Hills Civic Centre, AND THAT no registration fee is required.  
Carried.
- Signing Authority*      011/2020      COUNCILLOR WILSON:  
BE IT RESOLVED THAT the signing authority for the R.M. of Lake Lenore #399 shall be Administrator Jolynne Gallays and one of either Reeve Jean Kernaleguen or Deputy Reeve Mark Schemenauer, effective January 01, 2020.  
Carried.

Initial Initial  
JK JH

2020 Fidelity Bond 012/2020 COUNCILLOR DAVIS:  
 BE IT RESOLVED THAT Council has been presented with a copy of the 2020 Fidelity Bond in the amount of \$10,000.00 for the Administrator.  
 Carried.

2020 Council WCB Coverage 013/2020 COUNCILLOR SCHEMENAUER:  
 BE IT RESOLVED THAT the 2020 WBC coverage for the Council for the R.M. of Lake Lenore #399 be set at the minimum of \$32,922.  
 Carried.

2021 SLGA Community Grant 014/2020 COUNCILLOR SCHEMENAUER:  
 BE IT RESOLVED THAT the 2021 Community Grant population for the R.M. of Lake Lenore #399 be allocated as follows for the period of 01Apr2021 to 31Mar2022:  
 26 = Lake Lenore Recreation Board  
 86 = Naicam Recreation Board  
 475 = St. Brieux Recreation Board  
 Carried.

Councillor Wilson left the meeting at 15:35.

2019 Transfers to Reserves 015/2020 COUNCILLOR SCHEMENAUER:  
 BE IT RESOLVED THAT we make the following reserves transfers for 2019:  
 • \$51,863.67 to Roads reserves  
 • \$25,006.45 from Fire Vehicle/Equipment reserves  
 Carried.


2019 Audit Engagement Letter 016/2020 COUNCILLOR DAVIS:  
 BE IT RESOLVED THAT the Audit Letter of Engagement for 2019 and the Audit Planning Letter be signed and returned to Ingram & Yeadon Accountants.  
 Carried.

Access to Information Policy 017/2020 COUNCILLOR GALLAYS:  
 BE IT RESOLVED THAT the Access to Information Policy, be adopted and attached hereto forming a part of these minutes.  
 Carried.

TTP Block B Plan 101887814 018/2020 COUNCILLOR DAVIS:  
 BE IT RESOLVED THAT we accept the offer to purchase Tax Title Property Parcel B Plan 101887814 (Parcel No. 152389705) received from Rodney Stumborg for the cost of transferring the title, \$25.00, AND THAT we have no objection to his consolidating the titles of Parcel No. 202771188, 152389705, and 152389682 into one title on SE-01-40-19-w2.  
 Carried.

Initial Initial  
 JK Jh

<i>2020 HBRA Membership</i>	019/2020	<p>COUNCILLOR SCHEMENAUER:</p> <p>BE IT RESOLVED THAT the R.M. of Lake Lenore #399 renew its annual membership with Hudson Bay Route Association for 2020 for \$300.00.</p> <p>Carried.</p>
<i>Letter of Concerns</i>	020/2020	<p>COUNCILLOR ABEL:</p> <p>BE IT RESOLVED THAT the Council acknowledge the January 06, 2020 letter of concerns received at the Administration Office from Mr. Ron Young on January 08, 2020.</p> <p>Carried.</p>
<i>Bylaw #01/2020</i>	021/2020	<p>COUNCILLOR SCHEMENAUER:</p> <p>BE IT RESOLVED THAT Bylaw #01/2020, being a bylaw to authorize a revised municipal agreement by and between the municipalities comprising the S.H.L. Rural Pipeline Association, be read a first time.</p> <p>Carried.</p>
<i>Bylaw #01/2020</i>	022/2020	<p>COUNCILLOR ABEL:</p> <p>BE IT RESOLVED THAT Bylaw #01/2020 be read a second time.</p> <p>Carried.</p>
<i>Bylaw #01/2020</i>	023/2020	<p>COUNCILLOR DAVIS:</p> <p>BE IT RESOLVED THAT the third reading of Bylaw #01/2020 be permitted at this meeting.</p> <p>Carried unanimously.</p>
<i>Bylaw #01/2020</i>	024/2020	<p>COUNCILLOR BLANDIN:</p> <p>BE IT RESOLVED THAT Bylaw #01/2020 be read a third time.</p> <p>Carried.</p>
<i>Copier</i>	025/2020	<p>REEVE KERNALEGUEN:</p> <p>BE IT RESOLVED THAT the R.M. of Lake Lenore #399 purchase the Ricoh Aficio MP C2503 Copier [serial number E214R500253] from Prince Albert Photocopier for a quoted price of \$341.30 plus taxes, upon the expiration of the machine lease.</p> <p>Carried.</p>
<i>Personal Protective Equipment</i>	026/2020	<p>COUNCILLOR BLANDIN:</p> <p>BE IT RESOLVED THAT the R.M. of Lake Lenore #399 implement the following policy for personal protective equipment:</p> <ul style="list-style-type: none"> <li>• \$250 reimbursed annually for full-time permanent employees upon providing original purchase receipt</li> <li>• \$100 reimbursed annually for seasonal employees</li> <li>• No employee is eligible for reimbursement until successfully completing the three-month probationary period.</li> </ul> <p>Carried.</p>

Initial Initial  


*Late Arriving Bills*      027/2020      COUNCILLOR BLANDIN:  
BE IT RESOLVED THAT the following late arriving bills be paid:

- Gord Krismer & Associates: \$157.50, 2020 BOR retainer fee
- NEOSS: \$1,000.00, 2019 Donation (Yr 5 of 5, missed at year end)

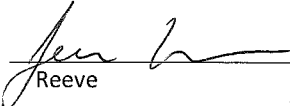
Carried.


*Correspondence*      028/2020      COUNCILLOR DAVIS:  
BE IT RESOLVED THAT the following list of correspondence be accepted as read, dealt with, and filed:

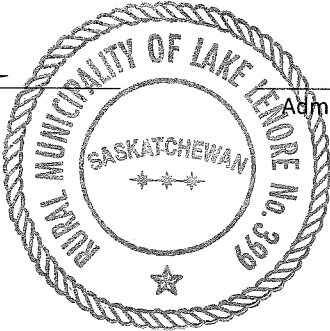
- 1) Government Relations – ICIP grant application intake now open
- 2) SARM – Procurement Notice
- 3) SARM – Deadline for resolutions to be submitted for convention
- 4) SARM – Div.1-3-5 directors up for election at convention
- 5) Judy Harwood – seeking re-election as Div.5 Director
- 6) Grasslander Services – services provided in 2020
- 7) SMHI – 2019 Hail claims
- 8) Western Infrastructure – Bridge repair scheduled for Feb-2020
- 9) REACT – 2020 annual levy rates for budget purposes
- 10) City of Melfort – Airport-Heliport presentation from Jan.09/20

Carried.

*Adjourn*      029/2020      COUNCILLOR SCHEMENAUER:  
BE IT RESOLVED THAT this meeting be adjourned. (18:05)  
Carried.

  
Reeve

  
Administrator



The seal is circular with a rope-like border. The outer ring contains the text "RURAL MUNICIPALITY OF LAKE VIEW No. 399". The inner circle contains "SASKATCHEWAN" at the top, three stars in the middle, and a single star at the bottom.