

EMPLOYMENT OPPORTUNITY SUMMER STUDENT - GENERAL LABORER/ OPERATOR

The **RM of Lake Lenore No. 399** invites Summer Students to apply for the position of General Laborer.
Start date is flexible between May-July of 2025 and will end approximately August 31, 2025.
High school and post secondary students are encouraged to apply.

Primary duties will include:

- Reporting to and taking direction from Foreman
- Operating and maintaining municipal equipment as required
- Ensuring municipal vehicles and equipment are operated in a safe manner
- Maintaining daily log records of activities performed
- Manual labour as required (sign installation, culvert maintenance, removing brush, shop and yard maintenance, picking up parts, servicing equipment, etc.)
- Other duties as assigned by Foreman

Applicant must:

- Possess a valid Class 5 driver's license with a clean driving abstract
- Be able to lift up to 45 kg (100 lb)
- Have good interpersonal, organizational, communication, and record-keeping skills
- Be willing to be supervised by and take direction from Foreman
- Be self-motivated and able to work with minimal supervision
- Have high attention to details with strong values rooted in health and safety

Experience in operation of a tractor and mower and landscaping equipment are considered assets, but are not required. Training will be provided to the right applicants. High school and Post Secondary students are encouraged to apply.

Please submit a cover letter, resume with work experience, two references, as well as proof of a valid driver's license by email or in person at the Municipal Office.

Deadline to apply is 4:00 p.m. on March 28, 2025.

We thank all applicants for their interest in this position; however, only those selected for an interview will be contacted.

For more information or questions please reach out to:

Lynsi Parkin, Acting Administrator
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