

BYLAW NO 1/2015

**A BYLAW OF THE R.M. OF LAKE LENORE #399 TO ESTABLISH FEES FOR THE PROVISION OF OFFICE SERVICES OR INFORMATION**

The Council of the Rural Municipality of Lake Lenore #399, in the Province of Saskatchewan enacts as follows:

1. This bylaw shall be referred to Establish Fees for the Provision of Office Services or Information Bylaw.
2. In this bylaw:
  - a) "Act" shall mean *The Municipalities Act*;
  - b) "Designated officer" shall mean the Administrator of the municipality
  - c) "Municipality" shall mean the R.M. of Lake Lenore #399
3. Upon receipt of:
  - a) A request for information or service, and
  - b) The appropriate fee as described in Schedule 1, attached hereto and forming a part of this bylaw, the municipality shall provide to the applicant the requested information or service.



Jean Kurl Reeve

Gwynne Gallap Administrator

Subsection 117(2) & (3) *The Municipalities Act*

Read a third time and adopted  
this 24 day of March, 2015

Gwynne Gallap  
Administrator

Certified a true copy of  
the original document  
On the 25 day of March  
Gwynne Gallap 2015

**Bylaw 1/2015  
Schedule 1  
PROVISION OF OFFICE SERVICES AND INFORMATION FEES**

Service /Information	
Photocopying - Legal & Letter - paper supplied	\$0.25
Photocopying - Legal & Letter	\$0.50
Photocopying - 11x17 size - paper supplied	\$0.50
Photocopying - 11x17 size	\$1.00
Faxing - per page	\$0.50
Gather and provide information requested will be charged: a) an administration fee based on the time taken b) photocopying charges based on the above rates c) applicable postage if required to be mailed	Minimum charge \$10; or \$30 per hour.