

MINUTES OF THE REGULAR MEETING OF COUNCIL
 FOR THE RURAL MUNICIPALITY OF LAKE LENORE NO. 399
 HELD IN THE COUNCIL CHAMBER OF THE RM ADMINISTRATION OFFICE AT 200 MAIN ST IN ST. BRIEUX, SK
 WEDNESDAY, APRIL 10, 2024

PRESENT: Jean Kernaleguen (Reeve)
 Eric Davis (Div.1 Councillor)
 Mark Schemenauer (Div.2 Councillor)
 Allan Lefebvre (Div. 4 Councillor)
 Shawn Blandin (Div.5 Councillor)
 Phillip Gallays (Div.6 Councillor)
 Lynsi Parkin (Acting Administrator)

ABSENT: Kevin Abel (Div.3 Councillor)

DELEGATES: Foreman Peter Huculak to discuss public works from 8:02 to 8:26.
 Scott Kirsch of Kirsch Construction for gravel proposals from 9:58 to 10:08.
 Terry Byrne for an irrigation project proposal from 10:09 to 10:38
 Nadine Gibney and Lina Eastman of MNP LLP to present their 2023 Audit findings and present Audited Financial Statement from 10:54 to 12:22.

ORDER: Reeve Kernaleguen called the meeting to order at 8:02.

Dozer Master-link

073/2024 GALLAYS:
 THAT Councillor Blandin and Foreman Huculak travel to Brandt Melfort to get the Dozer master-link properly replaced and repaired.
Carried.

CN Pit Creek-bed

074/2024 GALLAYS:
 THAT outside staff use the Sany Hoe and Dozer to clean out the creek bed of Julie Rheaume's on the CN gravel pit.
Carried.

Gravel Crushing

075/2024 DAVIS:
 THAT Doug Folden be hired to crush approximately 30,000 yards of gravel at the East Pit at approximately \$4.50/yard AND to make approximately 20,000 yards of base at the CN pit at approximately \$5.50/yard.
Carried.

Regular Minutes

076/2024 LEFEBVRE:
 THAT council approve the minutes of the March 06, 2024 regular meeting of council as presented.
Carried.

Special Minutes

077/2024 SCHEMENAUER:
 THAT council approve the minutes of the March 20, 2024 special meeting of council as presented.
Carried.

Accounts for Approval

078/2024 DAVIS:
 THAT electronic payments numbered 20240450 -20240462 for a total of \$49,549.09, cheques numbered 8480-8505 for a total of \$86,457.74, and payroll batches 2024-06 -2024-08 for a total of \$28,061.37 as presented, for a grand total of \$164,068.20 as outlined in the list of accounts attached hereto forming part of these minutes, be approved and payments authorized.
Carried.

Financial Statement

079/2024 GALLAYS:
 THAT the financial statement for March 2024 be approved as presented.
Carried.

Bank Reconciliation

080/2024 GALLAYS:
 THAT the bank reconciliation for March 2024 be accepted as presented.
Carried.

Draft Bylaw Amendment for Council Procedures

081/2024 GALLAYS:
 THAT Administration draft a proposed amendment for the council procedures bylaw to include policy and progressive discipline measures.
Carried.

Equipment Maintenance Committee

082/2024 LEFEBVRE:
 THAT Councillor Gallays, Foreman Huculak, and Acting Administrator Parkin be appointed to an Equipment Maintenance Committee for the approval of equipment maintenance repairs and parts that are not capitalized.
Carried.

30 UP

<i>In Camera</i>	083/2024	LEFEBVRE: THAT this meeting be closed to the public for the purpose of discussing personnel concerns. [MA 120 / LA FOIP 18]	<i>Carried.</i>
		Acting Administrator Parkin left the chambers at 12:04; all other members remained present including delegates Nadine Gibney and Lina Eastman. Council reconvened an open meeting at 12:18 at which time Acting Administrator Parkin returned to the council chamber.	
<i>Audited Financial Statement</i>	084/2024	SCHEMENAUER: THAT council approve the Audited Financial Statement and Audit Findings Report for 2023 as presented by MNP LLP.	<i>Carried.</i>
<i>Recess</i>	085/2024	GALLAYS: THAT the council recess for a twenty minute lunch break at 12:23.	<i>Carried.</i>
		Council reconvened the meeting at 12:43.	
<i>Road Maintenance Agreement</i>	086/2024	BLANDIN: THAT the Regional Road Maintenance Agreement between the RM of Lake Lenore, RM of Kinistino, RM of Flett Springs, and RM of Pleasantdale be amended to remove the requirement for haulers to remit an estimate payment before hauling is completed.	<i>Carried.</i>
<i>Mentorship</i>	087/2024	LEFEBVRE: THAT Courtney Beaulieu of the RM of Invergordon be engaged to provide additional in person mentorship to Acting Administrator Parkin and paid for services as outlined in her contract as presented.	<i>Carried.</i>
<i>Development Officer</i>	088/2024	BLANDIN: THAT Robert Cross be appointed as an additional Development Officer to provide Development Permit Application reviews and field inspections in conjunction with Acting Administrator Parkin and be paid according to terms on proposal contract as presented.	<i>Carried.</i>
<i>Pin Locator</i>	089/2024	SCHEMENAUER: THAT council approve the purchase of a pin locator device at approximately \$2000.00.	<i>Carried.</i>
<i>MG 30</i>	090/2024	SCHEMENAUER: THAT council approve the application of MG 30 by Green Earth Spraying with the budget of \$100,000.00 and THAT Councillor Davis and Councillor Gallays be appointed as the leads of the dust control application project including approving gravel and base gravel application and allowances for the project.	<i>Carried.</i>
<i>Weed Control</i>	091/2024	SCHEMENAUER: THAT council appoint Marcel Baynton as our herbicide applicator to apply approximately \$5,000.00 worth of herbicide for noxious weeds on RM right of ways.	<i>Carried.</i>
<i>Summer Student</i>	092/2024	LEFEBVRE: THAT Leyton Vedress be offered a summer student seasonal position at \$21.00/hr.	<i>Carried.</i>
<i>Approach Application</i>	093/2024	DAVIS: THAT council approve the approach application submitted by Councillor Blandin.	<i>Carried.</i>
<i>Website</i>	094/2024	GALLAYS: THAT Kristy Thienes be hired to design a website as per her proposal in the approximate cost of \$2,000.00 as presented	<i>Carried.</i>
<i>E & A Meats</i>	095/2024	SCHEMENAUER: THAT council abate the municipal portion of the 2024 taxes for E & A meats abattoir located at SE-24-42-21-W2 for 2024 and advise SAMA of the intention to remove commercial designation.	<i>Carried.</i>
<i>FPA</i>	096/2024	GALLAYS: THAT Acting Administrator provide Aaron Behiel with council's direction to the continued attempt of a collaborative FPA with the Town of St. Brieux AND to transfer the files from W Law Aaron Behiel.	<i>Carried.</i>

JK UP
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- Office Building Maintenance* **097/2024** **DAVIS:**
 THAT council approve the expense for two protective floor mats at a cost of approximately \$500.00 AND that Dragonz Metal Works be requested to quote for new stairs and a ramp for the municipal office. *Carried.*
- Correspondence* **098/2024** **SCHEMENAUER:**
 THAT council acknowledges the following list of correspondence:
 EPT Mill Rates – Government of SK REACT AGM
 Naicam Fire Service Rate Increase HBRA AGM
 RMAA Permit Approval CN Vegetation Management
 Letter from G. Bourgault – Bourgault Machines *Carried.*
- Maintenance request M. Ferre* **099/2024** **GALLAYS:**
 THAT sign maintenance at Boissiere subdivision be approved as requested by Maria Ferre. *Carried.*
- Boissiere speed sign* **100/2024** **GALLAYS:**
 THAT council collaborate with the Willow Point Home Owners Association in applying for a traffic control sign and negotiate the terms of cost and installation. *Carried.*
- Gravel Stockpile* **101/2024** **SCHEMENAUER:**
 THAT council purchase the gravel stockpile from Kirsch Construction and CFA Acres Inc. located at NE 25-41-22-W2 at the approximate cost of \$24,656.00 upon inspection and approval of gravel quality by Councillor Gallays. *Carried.*
- Reclaimer & Packer* **102/2024** **DAVIS:**
 THAT the reclaimer attachment and the rear mount packers for the graders be sold through consignment with Capital I. *Carried.*
- In camera* **103/2024** **SCHEMENAUER:**
 THAT this meeting be closed to the public for the purpose of discussing personnel concerns.
 [MA 120 / LA FOIP 16] *Carried.*
- Acting Administrator Parkin left the chambers at 17:43; all other members remained present.
 Council reconvened an open meeting at 18:03 at which time Acting Administrator Parkin returned to the council chamber.
- Gravel tender* **104/2024** **SCHEMENAUER:**
 THAT the gravel hauling tender submitted by North Hill Acres be accepted and all other applicants be notified.
- Assessment Roll* **105/2024** **DAVIS:**
 THAT in accordance with Section 204 of the Municipalities Act, council hereby acknowledges the municipal assessment roll open for the year 2024 as prepared on April 2, 2024. *Carried.*
- Adjourn* **0106/2024** **KERNALEGUEN:**
 THAT this meeting be adjourned. [18:25] *Carried.*



 Reeve / Meeting Officer



 Administrator / Meeting Recorder