


MINUTES OF THE REGULAR MEETING OF COUNCIL
FOR THE RURAL MUNICIPALITY OF LAKE LENORE NO. 399
HELD IN THE COUNCIL CHAMBER AT 200 MAIN STREET IN ST. BRIEUX, SK
WEDNESDAY, DECEMBER 09, 2020

PRESENT: Jean Kernaleguen, Reeve
Eric Davis, Councillor Division 1
Mark Schemenauer, Councillor Division 2
Kevin Abel, Councillor Division 3
Shawn Blandin, Councillor Division 5
Phillip Gallays, Councillor Division 6
Jolynne Gallays, Administrator

ABSENT: Derrick Wilson, Councillor Division 4

ORDER: Reeve Kernaleguen called the Regular Meeting to order at 13:00.

- Minutes* **254/2020** **P. GALLAYS:**
BE IT RESOLVED THAT the minutes of the November 18, 2020 First Meeting of Council be adopted as presented.
Carried
- List of Accounts* **255/2020** **SCHEMENAUER:**
BE IT RESOLVED THAT cheques numbered 7473 to 7491, electronic payments numbered 2020106 to 2020114, and payroll numbered 2020123 to 2020132, totalling \$53,666.00, as outlined in the list of accounts attached hereto forming part of these minutes, be approved and payments authorized.
Carried
- Financials* **256/2020** **P. GALLAYS:**
BE IT RESOLVED THAT the financial statement and bank reconciliation for November 2020 be accepted as information and filed.
Carried
- MRS Declaration* **257/2020** **DAVIS:**
BE IT RESOLVED THAT the Council for the Rural Municipality of Lake Lenore No. 399 confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:
a) Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
b) In good standing with respect to the reporting and remittance of Education Property Taxes;
c) Adoption of a Council Procedures Bylaw;
d) Adoption of an Employee Code of Conduct; and
e) All members of council have filed and annually updated their Public Disclosure Statements, as required; and
THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.
Carried

Initial Initial


CTP Declaration

258/2020

ABEL:

BE IT RESOLVED THAT the council for the RM of Lake Lenore No. 399 acknowledges notification from the SARM RIRG program that the "West Grid" (N 24,23,22,21,20,19-42-21-w2) will be removed from the CTP program effective November 2021 under the rules of the CTP program; AND BE IT RESOLVED THAT the Reeve and Administrator be authorized to sign and return the 2020 Statutory Declaration for CTP Incremental Maintenance.

Carried

Finning sales rep, Rod Serhan, met with Council from 13:30-13:52 to present price quotes on 140AWD, 150, and 150AWD graders for consideration of Council.

Grader Purchases

259/2020

KERNALEGUEN:

BE IT RESOLVED THAT the RM of Lake Lenore No. 399 commit to the purchase of two (2) 140AWD graders through Finning, at a quoted net price of \$569,634.99, after trade allowances, taxes and attachment transfers included, for delivery in March/April 2021; AND THAT the Administrator be instructed to contact Mr. Serhan to have the quoted net price of \$309,920.77, after trade allowance, held until the January 2021 regular council meeting for the possible purchase of a third unit, pending sufficient staffing; AND FURTHER THAT the Administrator obtain financing options for all three units to present to council at the January 2021 regular meeting.

Carried

Equipment Tender

260/2020

BLANDIN:

BE IT RESOLVED THAT the RM of Lake Lenore No. 399 advertise the 140M grader for sale by sealed tender, highest or any tender not necessarily accepted, sealed tenders to be received by Administration by noon on January 13, 2020, with an estimated pick-up date of March 31, 2021.

Carried

RIRG projects

261/2020

SCHEMENAUER:

BE IT RESOLVED THAT the RM of Lake Lenore No. 399 proceed with work on the nine (9) miles of Grid 777 applied for under the RIRG, MEEP, and Gas Tax funds; AND THAT the Administrator be authorized to apply for clay capping/MG30 application for the remaining five (5) miles of Grid 777 (N 36-39-20-w2; N 31,32-39-19-w2; E 04-40-19-w2; N-01-40-19-w2) and three (3) miles of Grid 773 (N 23,24,25-42-21-w2) on the third intake of the RIRG program.

Carried

Policy for Meeting
Attendance Credit

262/2020

ABEL:

BE IT RESOLVED THAT municipal policy be set regarding credit for meeting attendance as follows, effective immediately:

- Council members shall receive neither credit for attending any regular or special meeting of council nor remuneration for attending unless the member is in attendance for the full length of the meeting;
- An exception may be made, at the discretion of the council, if the member requests at the start of each meeting that he/she be granted credit and remuneration for attendance even though he/she needs to leave early due to prior commitments; such exception may only be granted by resolution of council.

Carried Unanimously

2021 Council
Remuneration

263/2020

SCHEMENAUER:

BE IT RESOLVED THAT the 2021 council remuneration rates be set as follows:

- a) Regular Council Meetings (each): \$200.00, plus mileage
- b) Special Council Meetings (each): \$200.00 (3 hours +) or \$100.00 (less than 3 hours in length), plus mileage
- c) Committee Meetings: \$200.00 (3 hours +) or \$100.00 (less than 3 hours in length), plus mileage
- d) Supervision: \$25.00 per hour, plus mileage if applicable
- e) Office Supervision: \$200 per month, plus mileage
- f) Mileage: \$1.00 per mile (\$0.625 per kilometre).

Carried

2021 Wage
Budget

264/2020

BLANDIN:

BE IT RESOLVED THAT the 2021 wage budget be increased approximately 2% over the 2020 wage budget, from \$408,900 to \$417,200.

Carried

2021 Meetings

265/2020

KERNALEGUEN:

BE IT RESOLVED THAT the 2021 regular meetings of council be scheduled as listed below:

January 13, 2021 @ 13:00
February 10, 2021 @13:00
March 17, 2021 @ 13:00
April 14, 2021 @ 13:00
May 19, 2021 @ 08:00
June 09, 2021 @ 08:00
July 14, 201 @ 08:00
August 11, 2021 @ 08:00
September 08, 2021 @ 08:00
October 13, 2021 @ 13:00
November 17, 2021 @ 13:00
December 08, 2021 @ 13:00

Carried

2020 Payables

266/2020

BLANDIN:

BE IT RESOLVED THAT the Administrator and one of the Reeve or Deputy Reeve be authorized to pay all 2020 accounts as they come due AND THAT the Administrator present the list of accounts paid at the January 13, 2021 regular meeting of council.

Carried

2020 Receivables **267/2020 DAVIS:**
BE IT RESOLVED THAT the following accounts receivable be added to the respective property taxes if they remain unpaid on December 31, 2020:
 Inv. 2020-00017 + interest = \$25.19 (Bait Stations, NW-01-42-19-w2)
 Inv. 2020-00043 + interest = \$69.97 (Fob + water, NE-31-41-20-w2)
 Inv. 2020-00046 + interest = \$115.87 (Fob + water, 02-03-65PA13263)

Carried

Bridges **268/2020 P. GALLAYS:**
BE IT RESOLVED THAT the council for the RM of Lake Lenore No. 399 acknowledges receipt of the 2020 Bridge Inspection reports, as provided through the SARM bridge inspection program, AND BE IT RESOLVED THAT Bart Gallays be contracted for the cosmetic repairs, including planking, knee braces, and bridge rails; AND BE IT FURTHER RESOLVED THAT Zacurak Consulting be contracted for consultation on the repairs that are suggested in the report to be completed on the piles.

Carried

APAS Membership **269/2020 BLANDIN:**
2021 Renewal
BE IT RESOLVED THAT the RM of Lake Lenore No. 399 renew its membership with APAS for 2021 for \$10,511.32 AND THAT this invoice be paid in the first batch of the 2021 accounts payable.

Carried

At this point in the meeting, Councillor Blandin reported on his attendance at the Melfort Veterinary Service Board (MVSB) meeting on November 25, 2020, and Reeve Kernaleguen and Councillor Davis declared conflicts of interest and left the Council Chamber at 16:09. Deputy Reeve Schemenauer assumed his duties as chair for the meeting.

Council invited Reeve Kernaleguen and Councillor Davis back into the Council Chamber at 16:27, for history and background on the MVSB as none of the four remaining council members at the table were familiar with that Board.

Reeve Kernaleguen and Councillor Davis left the Council Chamber again at 16:41.

Melfort Vet Board **270/2020 BLANDIN:**
Res. #06-2020
BE IT RESOLVED THAT the RM of Lake Lenore No. 399 is opposed to the Melfort Veterinary Service Board Resolution 06-2020 without the public tendering of the property; AND BE IT RESOLVED THAT the RM of Lake Lenore No. 399 is in favour of offering the property for sale by Public Tender, with the current occupier (Mohawk Animal Clinic) being given first right of refusal on the accepted tender, AND FURTHER THAT Lot 14 Block 34 Plan CR4994 be tendered separately from Lots 15 & 16 Block 34 Plan CR4994.

Carried

Reeve Kernaleguen and Councillor Davis returned to the Council Chamber at 16:53, at which time Reeve Kernaleguen resumed his duties as chair.

Dodge Repairs **271/2020 P. GALLAYS:**
BE IT RESOLVED THAT the Administrator be authorized to proceed with the repairs on the Dodge service truck as per the estimate received from Dube Garage for \$2,197.80, taxes in.

Carried

SBDFPA Accts Pay.
06-Dec-2020

272/2020

DAVIS:

BE IT RESOLVED THAT the RM of Lake Lenore No. 399 is in favour of the St. Brieux & District Fire Protection Association (SBDFPA) issuing payment for the list of accounts payable, totalling ~~\$11,437.28~~ ^{\$14,836.75} in accordance with the SBDFPA December 06, 2020 List of Accounts for Approval, attached hereto forming part of these minutes.

Carried

Dispatch
Agreement

273/2020

P. GALLAYS:

BE IT RESOLVED THAT the Reeve and Administrator be authorized to sign and return the Fire Dispatch Services agreement with Saskatchewan Public Safety Agency, AND THAT the invoice for \$770.44 for 2021 Dispatch Fees be paid in the first batch of 2021 accounts payable.

Carried

Audit Letter of
Engagement 2020

274/2020

DAVIS:

BE IT RESOLVED THAT the Audit Letter of Engagement for 2020 and the Audit Planning Letter be signed and returned to Ingram & Yeadon Accountants.

Carried

Table Agenda

275/2020

KERNALEGUEN:

BE IT RESOLVED THAT the following agenda items be tabled to a Special Meeting of Council that will be held at 17:00 on December 21, 2020 in the Council Chamber at 200 Main Street in St. Brieux, SK:

- 6.17 Training on Cyber Awareness/Safety \$25 per person
- 6.18 2020/2021 FCM Membership \$258.05
- 6.19 Authorize Destruction of Municipal Documents
- 6.20 Bylaw – Traffic Control Signs
- 6.21 Bylaw – Vehicle Management Bylaw
- 7.0 Correspondence
- 8.0 Information
- 9.0 Administration Report

Carried

Adjourn

276/2020

SCHEMENAUER:

BE IT RESOLVED THAT this meeting be adjourned. (17:07)

Carried



Reeve

Administrator